

Vancouver Intergroup Treasurer's Report - April 2022

Dear Vancouver Intergroup,

We have started to work on a few projects that will take some time to execute. Please refer to last month's report for a list of findings and ideas. Below are some that have been initiated.

- We are in progress of getting a formalized scope of work and potentially additional support from the CPA. *In progress.*
- We have started investigating automated payroll services to re-allocate CPA time for additional support. *In progress.*
- LeAnne documented all office processes. Next step is to review for automation, planning to do this with a few other members. *Initial draft complete.*

This past month, we saw a substantial decrease in expenses. This was probably due to a pay cycle carrying over to March because of the shortened month. This may lead to a larger payroll expense in March. Some highlights/comments on the report are below:

- **Total income was \$5,410.02**
 - Merchandise sales were \$3,094.10. A substantial increase from the previous period.
 - Group contributions were \$1,757.41. A substantial increase from the previous period.
 - Individual contributions were \$557.91. A substantial increase from the previous period.
- COGS were up significantly from the previous period, again, this is due to how we track our inventory so not a very important number to track unless we change our accounting process.
- Our **total expenses were \$4,399.54**. Spending was up slightly from the previous period due to pay period variation from the shortened month in February.
- Total cash on hand is **\$28,927.18**. Only a \$12.98 decrease from the previous month.
 - Prudent reserve has **\$13,004.21**. This amount is basically unchanged other than small interest accruals.
 - The main checking account ended the month with **\$14,522.97**. This account saw a decrease of \$13.31 from the previous month.
 - The event account has **\$1,400**. This was unchanged.
- We will need to continue monitoring retail sales, expenses and group contributions to assess the sustainability of current expense levels, but there is nothing in this past month's statement that raises any alarms. Our net cash burn is still minimal.

Yours in Service,
Alex
Treasurer

11:31 AM

04/19/22

Cash Basis

Vancouver Area Intergroup Profit & Loss March 2022

	Mar 22	Feb 22	\$ Change	% Change	Mar 21	\$ Change	% Change
Ordinary Income/Expense							
Income							
AA	1,078.85	569.90	508.95	89.3%	831.15	247.70	29.8%
Non AA	2,015.85	1,728.28	287.57	16.6%	2,262.78	(246.93)	(10.9)%
Total Income	3,094.70	2,298.18	796.52	34.7%	3,093.93	0.77	0.0%
Cost of Goods Sold							
AA -	863.65	369.99	493.66	133.4%	611.24	252.41	41.3%
Non AA -	845.11	401.62	443.49	110.4%	1,529.79	(684.68)	(44.8)%
5000 - Cost of Goods Sold	167.54	37.91	129.63	341.9%	75.48	92.06	122.0%
Total COGS	1,876.30	809.52	1,066.78	131.8%	2,216.51	(340.21)	(15.4)%
Gross Profit	1,218.40	1,488.66	(270.26)	(18.2)%	877.42	340.98	38.9%
Expense							
Card Merchant Services	63.75	52.65	11.10	21.1%	56.80	6.95	12.2%
Office Supplies	274.91	39.17	235.74	601.8%	255.45	19.46	7.6%
Other Expenses	115.22	592.39	(477.17)	(80.6)%	114.23	0.99	0.9%
Payroll Expenses	2,448.89	1,545.77	903.12	58.4%	2,043.28	405.61	19.9%
Rents	1,217.27	1,498.61	(281.34)	(18.8)%	1,199.49	17.78	1.5%
Telephone & Utilities	279.50	289.29	(9.79)	(3.4)%	412.28	(132.78)	(32.2)%
66900 - Reconciliation Discrepancies	0.00	0.00	0.00	0.0%	1.80	(1.80)	(100.0)%
Total Expense	4,399.54	4,017.88	381.66	9.5%	4,083.33	316.21	7.7%
Net Ordinary Income	(3,181.14)	(2,529.22)	(651.92)	(25.8)%	(3,205.91)	24.77	0.8%
Other Income/Expense							
Other Income							
Contributions							
Contributions - Groups	1,757.41	2,489.81	(732.40)	(29.4)%	1,617.09	140.32	8.7%
Contributions - Individuals	486.07	382.45	103.62	27.1%	923.23	(437.16)	(47.4)%
Contributions - Miscellaneous	71.84	0.00	71.84	100.0%	0.00	71.84	100.0%
Total Contributions	2,315.32	2,872.26	(556.94)	(19.4)%	2,540.32	(225.00)	(8.9)%
Miscellaneous Income							
Copies	11.68	18.00	(6.32)	(35.1)%	0.00	11.68	100.0%
Interest Income	0.33	129.56	(129.23)	(99.8)%	0.00	0.33	100.0%
Total Miscellaneous Income	12.01	147.56	(135.55)	(91.9)%	0.00	12.01	100.0%
Total Other Income	2,327.33	3,019.82	(692.49)	(22.9)%	2,540.32	(212.99)	(8.4)%
Net Other Income	2,327.33	3,019.82	(692.49)	(22.9)%	2,540.32	(212.99)	(8.4)%
Net Income	(853.81)	490.60	(1,344.41)	(274.0)%	(665.59)	(188.22)	(28.3)%



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STATEMENT OF ACCOUNTS

Statement Period: 03/01/2022 - 03/31/2022

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VANCOUVER AREA INTERGROUP OF
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FreeB Business Checking - *****5662

		Beginning Balance	Withdrawals/ Fees	Deposits	Dividends/ Interest	Ending Balance
		14,536.28	6,204.63	6,191.32		14,522.97
Date	Transaction Description	Debits	Credits	Balance		
03/01	Point Of Sale Withdrawal RECOVERY EMPORIUM 888-798-3496 WVUS	40.06		14,496.22		
03/01	Point Of Sale Withdrawal CHOICES BOOKS AND GNEW YORK NYUS	696.85		13,799.37		
03/01	Point Of Sale Withdrawal CURTIS MARTIN AND L763-4783164 MNUS	74.45		13,724.92		
03/01	External Withdrawal BCM 877-861-8008 - CASH C&D	5.00		13,719.92		
03/01	External Deposit MERCHANT SERVICE MERCHANT ACTIVITY - MERCH DEP 8028043704		73.39	13,793.31		
03/02	External Withdrawal MERCHANT SERVICE MERCHANT ACTIVITY - MERCH FEE 8028043704	58.75		13,734.56		
03/02	External Withdrawal MT HAMILTON HOLD - SALE	1079.02		12,655.54		
03/02	External Deposit MERCHANT SERVICE MERCHANT ACTIVITY - MERCH DEP 8028043704		44.45	12,699.99		
03/03	External Deposit MERCHANT SERVICE MERCHANT ACTIVITY - MERCH DEP 8028043704		23.58	12,723.57		
03/04	Point Of Sale Withdrawal INMOTIONHOSTING.COM888-3214678 CAUS	5.08		12,718.49		
03/04	External Withdrawal WASTE CONNECTION - WEB_PAY	29.23		12,689.26		
03/04	External Deposit MERCHANT SERVICE MERCHANT ACTIVITY - MERCH DEP 8028043704		301.46	12,990.72		
03/07	External Deposit MERCHANT SERVICE MERCHANT ACTIVITY - MERCH DEP 8028043704		218.16	13,208.88		
03/07	Deposit		300.00	13,508.88		
03/07	Deposit		498.56	14,007.44		
03/08	External Deposit MERCHANT SERVICE MERCHANT ACTIVITY - MERCH DEP 8028043704		105.96	14,113.40		
03/08	Check 8857	909.27		13,204.13		

Old documents piling up?

Free Shred Day is April 23rd at the Clark County Food Bank.
Complete details at ColumbiaCU.org/events



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Date	Transaction Description	Debits	Credits	Balance
03/09	External Deposit MERCHANT SERVICE MERCHANT ACTIVITY - MERCH DEP 8028043704		34.69	13,238.82
03/10	External Deposit MERCHANT SERVICE MERCHANT ACTIVITY - MERCH DEP 8028043704		134.04	13,372.86
03/14	External Withdrawal LEASE SERVICES - ACH PYMTS	138.25		13,234.61
03/14	External Withdrawal THE HARTFORD NWTBS CL SCIC ACH C - NWTBCLSCIC 4188548	50.22		13,184.39
03/14	External Deposit MERCHANT SERVICE MERCHANT ACTIVITY - MERCH DEP 8028043704		170.38	13,354.77
03/14	Deposit		232.51	13,587.28
03/14	Deposit		401.47	13,988.75
03/14	Point Of Sale Withdrawal OFFICE MAX/OFFI 13875 SE MILL PL S1VANCOUVER WAUS	123.58		13,865.17
03/15	External Withdrawal IRS - USATAXPYMT 270247452841031	482.40		13,382.77
03/15	External Deposit MERCHANT SERVICE MERCHANT ACTIVITY - MERCH DEP 8028043704		213.93	13,596.70
03/16	External Deposit PAYPAL TRANSFER - TRANSFER		135.87	13,732.57
03/16	Check 9154	65.00		13,667.57
03/18	External Withdrawal COMCAST 8778101 800-COMCAST - 014783368	179.51		13,488.06
03/21	External Withdrawal CLARK UTILITIES ELECT BILL - CLARKPUB	65.68		13,422.38
03/21	External Deposit MERCHANT SERVICE MERCHANT ACTIVITY - MERCH DEP 8028043704		201.33	13,623.71
03/21	Deposit		251.65	13,875.36
03/21	Deposit		804.67	14,680.03
03/22	Point Of Sale Withdrawal WENDELL'S INC 763-5768200 MNUS	155.10		14,524.93
03/22	Point Of Sale Withdrawal RECOVERY ACCENTS, I2099281423 CAUS	45.60		14,479.33
03/22	Point Of Sale Withdrawal RECOVERY ACCENTS, I2099281423 CAUS	145.60		14,333.73
03/22	External Deposit MERCHANT SERVICE MERCHANT ACTIVITY - MERCH DEP 8028043704		96.32	14,430.05
03/22	Point Of Sale Withdrawal GV *GV INC 212-870-3404 NYUS	254.50		14,175.55
03/22	Check 8859	975.84		13,199.71
03/23	External Deposit MERCHANT SERVICE MERCHANT ACTIVITY - MERCH DEP 8028043704		262.49	13,462.20
03/23	Check 8858	81.38		13,380.82
03/24	Point Of Sale Withdrawal HAZELDEN PUBLISHING651-213-4005 MNUS	315.08		13,065.74
03/24	External Deposit PAYPAL TRANSFER - TRANSFER		71.84	13,137.58
03/24	External Deposit MERCHANT SERVICE MERCHANT ACTIVITY - MERCH DEP 8028043704		40.76	13,178.34
03/25	Point Of Sale Withdrawal THE TOKEN SHOP, LLCHTTPSWWW.THET INUS	77.00		13,101.34
03/25	External Deposit MERCHANT SERVICE MERCHANT ACTIVITY - MERCH DEP 8028043704		98.05	13,199.39
03/28	External Deposit MERCHANT SERVICE MERCHANT ACTIVITY - MERCH DEP 8028043704		91.92	13,291.31
03/29	External Deposit MERCHANT SERVICE MERCHANT ACTIVITY - MERCH DEP 8028043704		249.38	13,540.69
03/30	External Deposit MERCHANT SERVICE MERCHANT ACTIVITY - MERCH DEP 8028043704		125.42	13,666.11
03/30	Point Of Sale Withdrawal PORTLAND AREA INTERPORTLAND ORUS	152.18		13,513.93



Date	Transaction Description	Debits	Credits	Balance
03/31	External Deposit MERCHANT SERVICE MERCHANT ACTIVITY - MERCH DEP 8028043704		16.26	13,530.19
03/31	Deposit		650.95	14,181.14
03/31	Deposit		341.83	14,522.97
Total Credits	(29)			\$6,191.32
Total Debits	(25)			\$6,204.63

**Checks Paid**

Check #	Date	Amount	Check #	Date	Amount	Check #	Date	Amount
8857	03/08	909.27	8859	03/22	975.84	9154*	03/16	65.00
8858	03/23	81.38						

(* alerts you to an out-of-sequence check number)



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FreeB Business Checking - *****5696

Beginning Balance	Withdrawals/ Fees	Deposits	Dividends/ Interest	Ending Balance
1,400.00		0.00		1,400.00

Total Credits (0)
Total Debits (0)

\$0.00
\$0.00

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Business Money Market Checking - *****5753

0.03% Annual Percentage Yield Earned for 31 day period
Average Daily Balance: \$13,003.88
Year-to-date dividends: \$0.96

Beginning
Balance
13,003.88

Withdrawals/
Fees

Deposits
0.00

Dividends/
Interest
0.33

Ending
Balance
13,004.21

Date	Transaction Description
03/31	Credit Interest

Debits

Credits
0.33

Balance
13,004.21

Total Credits (1)
Total Debits (0)

\$0.33
\$0.00

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