Submitted by Wendy W (current Vancouver Intergroup Hotline Chair)

February 12, 2019

Motion: That the Vancouver Intergroup Hotline Committee be a rotating Committee, with the Chair being elected at the December Intergroup Business meeting in even number years, taking office January 1 of odd number years. The Chair is a voting Intergroup Representative, and may serve a second term if elected.

Hotline Chair Duties:

Recruits Hotline phone answerers and 12th Step volunteers.

Keeps the Vancouver AA Community informed of Hotline shift openings or need for 12th Step volunteers.

Reports to the Vancouver Intergroup at the third Tuesday monthly business meeting.

Provides a written report to the office manager before the Vancouver Intergroup Steering Committee second Tuesday monthly meeting.

Provides training for Hotline phone answerers and 12th Step call volunteers.

Provides list of local resources to the Hotline phone answerers.

Keeps a log of types of requests that come in to the Hotline.

May provide a workshop on 12th Step work, to be planned and determined by the Hotline Chair.

May implement ideas and projects in support of 12th Step work.

Current Practice:

The current Hotline Chair began in January 2019. There are no guidelines for this Committee and is currently a non-voting Intergroup member.

Financial impact: none